



## Wings Over Windsor

### Internal/External Position Posting

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**Position:** Groundhawk Crew Member

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**Position type:** Voluntary

**Location:** In-person (Airshow Weekend you will be required to be on-site)

**Reports To:** Team Leader, Groundhaws

**Note:** Interested candidates are invited to submit their application in confidence via email to Wings Over Windsor at [nick@wingsoverwindsor.com](mailto:nick@wingsoverwindsor.com).

We thank all those interested in the position, however, only those considered for the position will be contacted.

Wings Over Windsor is an equal opportunity organization, and all qualified applicants will receive consideration for the position without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, provincial, or local laws.

Wings Over Windsor will attempt to provide reasonable accommodation for a known disability for an applicant if requested.

#### **General Statement of Duties:**

A Groundhawk Crew Member will be responsible for ensuring safe ground operations around the airshow's active hot ramps. You will be part of a team of individuals, tasked with parking aircraft, helping move equipment, assisting aircrews, assisting of the towing aircraft or other air operations duties as assigned by the Team Leader.

#### **Qualifications:**

- Multiple years of flight operations experience at previous airshows
- Flight operations experience at an airport or equivalent
- Restricted Operator Aeronautical Radio Certificate an asset
- Ability to multi-task
- Ability to work in a fast paced, high risk environment
- Ability to work independently and in a team

#### **Description of responsibilities:**

- Assist Ground Crew Team Leader in ensuring that requested support equipment is accessible for all participating flight crews attending Wings Over Windsor
- Work on a team of ground crew members to safely control movement of aircraft on or around the designated hot ramp/static area

- Work with flight crews on access to the hot ramp/static area and coordinate safe maneuvering abilities for aircraft in the hot ramp/static area
- Assist in the controlled access of persons into the designated air show hot ramp area
- Liaise with Groundhaws Team Leader on flight schedule, parking plans and other items as they arise
- Assist Groundhaws Team Leader in ensuring an appropriate number of ground crew members are in cleared positions
- Adhere to Wings Over Windsor policies and procedures, including organizational bylaws, safety and security procedures and aviation regulations

### **Working with Wings Over Windsor**

As a start-up non-profit organization, as the organization grows – so do you. Not only will you meet and surpass new challenges, but you will have the opportunity to get involved and make a real difference in the community. Air Shows are not only fun, entertaining, and exciting but also an excellent chance to interact with the community, performers, fans, and staff that make the industry so special.

At our organization, we make sure all voices are heard, all differences are valued and all people are treated fairly. You take pride in knowing your input and uniqueness are not only embraced but encouraged to deliver an unforgettable experience for our fans.

Teamwork makes dreams work. In the Air Show industry, this statement holds true. You will have to chance to work with everyone in the organization, experience and learn new things and evolve professionally.

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Signed,

A handwritten signature in black ink that reads "Brad Kewenich". The signature is written in a cursive, flowing style with a prominent loop at the end of the last name.

CEO, Wings Over Windsor